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MINISTRY OF
MANPOWER

Application for Foreign Domestic Worker (FDW) Levy Concession (Persons with Disability)

This form may take you 5 minutes to fill in. You will need the following information to fill in the form.

- The information of the person with disability
- The worker's work permit number and date of application
- The NRIC Number of the FDW employer

Important instructions:

- Please read carefully through the important notes on page 3 before completing this form.
- This form is for a FDW employer to apply for FDW levy concession (Persons with Disability - PWD), if he/she is paying a normal monthly levy rate of \$265, and has disability or has a family member with disability.
- Please submit a clear photocopy of the PWD's NRIC (front and back) with this application form.
- The PWD must be a Singapore Citizen. (Please see other criteria in the important notes on page 3.)
- This form is to be submitted together with the doctor's assessment report to the doctor

Part 1: Particulars of FDW Employer

NRIC No.: _____

Name: _____

Address: _____
_____ Postal Code: _____

Contact Numbers: Mobile: _____ Home: _____ Office: _____

Email: _____

Part 2: Particulars of FDW employed at the above employer's address

I wish to apply for levy concession for the following FDW:

S/No	Name of FDW	Work Permit No.	Date of Application of work permit
1			

Part 3: Particulars of Person with Disability (PWD) staying with the above-named FDW employer at the same NRIC address (PWD must be a Singapore Citizen)

Name of PWD: _____ Date of Birth: _____

Birth Certificate / NRIC No.: (Please attach a photocopy to this application form) _____

Home Address (as shown on NRIC): _____
_____ Postal Code: _____

PWD's relationship to Employer: _____ (For example, child, grandchild, spouse, sibling, sibling-in-law, parent, parent-in-law, grandparent, grandparent-in-law)

Part 4: Declaration by FDW Employer

1. I declare that the information and statements provided above are true and to the best of my knowledge.

2. I agree and understand that:

- a. This application signifies my consent to the administrator of the scheme to obtain medical information from any doctor whom I/ my next-of-kin (the person with disability) have consulted and I authorise the doctor to release such information to the administrator.
- b. I have obtained consent from the PWD to release the medical information to the administrator.
- c. The administrator of the scheme may release any relevant information concerning me or my next-of-kin (the person with disability) to any third party, which the administrator deems necessary.
- d. A photocopy of this form shall be treated as valid and binding as if it were the original.
- e. If I make any false statement or produce any document which I know to be false, I am liable to prosecution and my application will be rejected by the Controller of Work Passes.

Name of Employer

NRIC No

Signature/Thumbprint of Employer

Date

For Official Use Only

a) Application is supported? Yes No

b) Temporary Permanent

c) If application is supported, please state period of support (DD/MM/YYYY): From _____ to _____

d) Medical Assessment Date: _____

Name and signature of officer

Date

Important Notes on Application for Foreign Domestic Worker (FDW) Levy Concession (Persons with Disability)

1) Eligibility Criteria

- a) The person with disability (PWD)
 - must be a Singapore Citizen and
 - requires assistance in at least one of six Activities of Daily Living (ADL), as assessed by any Singapore Medical Council-registered medical practitioner.
 - The six ADLs are washing/bathing, feeding, toileting, transferring, dressing and mobility.
- b) The PWD can be the FDW employer himself/herself, or is of any of the following relations to the employer: child, grandchild, spouse, sibling, sibling-in-law, parent, parent-in-law, grandparent, grandparent-in-law. The PWD must be staying with the employer at the same NRIC-registered address.

Other important notes related to eligibility

- c) For each PWD, the employer is eligible for levy concession for one FDW only. Further, each household is only eligible for levy concession for up to a total of two FDWs at any one time, including concession granted based on criteria pertaining to young children/aged persons.
- d) Meeting the eligibility criteria does not automatically qualify the applicant to employ a FDW. Approval to employ a FDW is subject to the Ministry of Manpower (MOM)'s criteria for FDW employment.

2) Application Procedure

The application process is as follows:

- a) Complete the <Application form for Foreign Domestic Worker Levy Concession (Persons With Disability)>
- b) Obtain an assessment from any Singapore Medical Council-registered medical practitioner for the PWD using the prescribed assessment form. Please refer to the Agency for Integrated Care's (AIC) website (<http://www.aic.sg/>) for the list of appointed medical practitioners if you are unable to find a suitable doctor. **The full cost of the medical assessment is to be borne by the FDW employer. The full cost of the medical assessment will not be refunded even if the application is not supported or approved.**
- c) You may submit the completed Application Form, the Functional Assessment Report and the required supporting documents to AIC via one of these methods:
 - Via email at enquiries@aic.sg (documents scanned and attached in PDF or jpeg)
 - Via fax to +65 6820 1170
 - Via mail to No 7 Maxwell Road, #05-08, Annexe B, MND Complex, Singapore 069111
- d) AIC will send supported applications to MOM for processing. MOM will inform employers of the outcome of the levy concession application.
- e) If the application is approved, the monthly concessionary FDW levy will be \$120.

3) Validity of Disability Assessment

The validity of the assessment by the medical practitioner will be as follows:

- a) For Permanent Disability: permanent
- b) For Temporary / transient Disability:
 - The assessment will be valid for three (3) years. The PWD is required to be reassessed by any Singapore Medical Council-registered medical practitioner upon the expiry of the assessment.
 - The FDW levy concession will also be terminated upon the expiry of the assessment. Employers who wish to continue enjoying the concession will have to submit a new application for FDW Levy Concession (PWD).

4) Enquiries

For enquiries, please contact Agency for Integrated Care at 1800-8585 885 or Email: enquiries@aic.sg

